



40th Annual

International

Paper Money Show Memphis June 2-5, 2016

Bourse Table Application

1. Dealers who wish to retain their table position from last year must submit application for space by February 28, 2016.
2. See attached floor plan for table prices. Location will be determined based on availability. Table fee includes one eight foot table with backup, 2 cases, electrical, 2 chairs. Limited number of lamps will be available at \$15 each.
3. You are a paid, pre-registered dealer upon payment in full of your bourse fee. Dealer's names will not appear in our advertising unless full bourse fee has been paid. A check for at least \$200.00 must accompany this application. The balance must be received no later than April 1, 2016. You will not be billed. Mark your 2016 calendars for final payment deadline.
4. Bring your badge from 2010-2015. There will be no charge to reprint a badge, but it will take time so plan accordingly. All bourse fees must be paid in full before entry. Dealers will be admitted to the bourse area at 12 noon on Thursday, June 2, 2016. **No dealer or assistant will be permitted in the bourse area unless he/she is pre-registered and wears the official dealer badge.** Early bird badges are available for \$75 for all non-table holders. You cannot add them to your table at the show.
5. Show opens to dealers at 8:00 a.m. and to the public at 9:00 a.m. Friday, Saturday & Sunday. Show closes at 5:00 p.m. on Friday, 4:00 p.m. Saturday and 3:00 p.m. on Sunday.
6. Security will end at 4:00 p.m. on Sunday, June 5, 2016. Security room will be available on Wed. June 1, 2016 at 12 noon and close Thursday, June 2, 2016 at 12 noon.
7. Total refund of all payments will be made if cancellation is made on or before April 1, 2016. Cancellation after April 1, 2016 will have \$100.00 deducted as a cancellation fee. No refunds will be made on cancellations after May 1, 2016.
8. The bourse table assigned you may not be resold, rented, loaned, leased or shared by another dealer, individual or company without written consent of the bourse chairman.
9. **Checks payable to LFK Tradeshows.**
10. Dealers are expected to have booths staffed, with inventory on display until the close of business on Saturday. Dealers whose booths are not open (staffed, with inventory on display) at the close of business on Saturday will not be guaranteed the same booth location at the next show, and they will be moved to the bottom of the waiting list for upgraded locations.
11. No dealer may knowingly exhibit or offer for sale any illegal coins, counterfeits, forgeries, unmarked copies or other spurious merchandise. The penalty for such action shall be immediate ejection of the dealer from the bourse and the possible suspension and/or subsequent expulsion from future IPMS conventions.
12. Insurance against loss of material is the responsibility of the dealer.
13. Show management reserves the right to revise show dates and/or hours.
14. Dealers are responsible for compliance with all federal law, state law, local ordinances and state regulations including, but not limited to the Tennessee sales tax laws. We encourage all dealers to consult their legal and/or tax advisor as to their responsibility to do business at the Cook Convention Center.

Description	Quantity	Price
Table		
Extra Cases \$20		
Extra Dealer Badge \$25		
Lamps \$15 ea		
TOTAL _____		
Please indicate your preferred booth type and location*: *Final floor plan subject to change. <input type="checkbox"/> Same location <input type="checkbox"/> Improve location <input type="checkbox"/> Different location <input type="checkbox"/> Choice in Order 1) _____ 2) _____ 3) _____		

2016 Pricing:

Wall tables: \$600

Inside tables: \$525-550

Corner tables: \$1050

Legacy tables: \$525

Prime tables: Contact us for pricing info

Indicate Table preference at left

Dealer Name: _____

Name of Company: _____

Address: _____ City, State, Zip: _____

Bus. Phone: _____ Alternate Phone: _____

Email Address: _____

Including yourself, please list all names for dealer badges

1. _____ 2. _____ 3. _____ 4. _____

Name & State wanted on table sign: _____

The undersigned hereby releases the Cook Convention Center and LFK Tradeshows, their respective employees, officers, subcontractors, committee members or volunteers from responsibility for any loss, damage, or injury whatsoever sustained, either directly or indirectly, in connection with this event, and agrees to abide by all conditions of this document.

Signature _____ Date _____

Retain one copy for your records and mail one application to:

Doug Davis Show Chairman
P.O. Box 13181 (817-723-7231)
Arlington, Texas 76094-0181
doug@memphisipms.com

Date Received _____
(Office Use Only)